



July 20, 2023

We hope everyone is having a great summer! We are looking forward to serving the St. Matthew's community with the Lion Café for the 2023-2024 school year. Online menus will be posted by the end of July.

We are excited to offer several lunch choices daily. There will be 2 Entree choices, along with 3 "Every Day" entrees (Salad, Chicken Nuggets, or Kraft Mac and Cheese) for a total of 5 lunch choices most days. Wednesdays will be "Pizza Days" each week. Pre-ordered lunches through our online system will be \$5.25. Milk/drinks only will be \$1.00. Ice Cream will be \$1.50. Extra portions of main entrees will be \$1.25 which can be purchased using the "A la Carte" menu section. These prices are consistent with other diocesan schools and will allow us to offer well-balanced, hot meals to our students that include fresh fruits and vegetables.

Below are some important updates about ordering school lunches. Additional information is attached with step by step instructions.

1. For returning users, please make sure that you have an up to date email on your account. If you forget your password, you can reset online.
2. For new users, your student/s has an existing account in our EZ School Apps program. You will follow the directions attached to link an email address to your account and connect to your child's account. Section 2 - NEW PARENT SETUP - pg 2.
3. Using EZ School Lunch, your family will have a "bank balance" for each student. You can post funds to one account and then transfer amounts between children from your parent login. It is best to post larger amounts to your account to avoid additional processing fees. See the additional information for more details.
4. If you had a credit on your account from the 2022-2023 school year, it will be visible on your account.
5. The order "cut-off" is 7:30 am for each day. This is also the cut-off time to cancel an order and receive credit if your child is sick or does not need a lunch. If you miss the cut-off, or your child leaves their lunch at home, they can order a "day of" lunch by notifying the teacher when lunch count is taken each day. There is an additional fee of \$0.50 for ordering a "day of" lunch.
6. Drinks and Ice Cream can be pre-ordered from the online menu or can also be paid from in cash each day. Extra portions of food items can only be ordered on the A la Carte menu AFTER a food ENTRÉE has been ordered.
7. Pizza is served with a salad/veggie, fruit, and drink each Wednesday.
8. **A drink comes with each meal purchase.**
9. The link for the ordering site is www.ezschoolapps.com

Please call or email with any questions or comments. We appreciate your feedback. Below are FAQs, EZ School App Info, August Menu, and step-by-step online ordering instructions.

Thank you for allowing us to serve the Lion community,

St. Charles Catering Crew
stcharlescatering@gmail.com



The Lion Café

Lunch Ordering Information & FAQ's

WHAT LUNCH OPTIONS ARE AVAILABLE?

- ❖ There are 2 hot entrées and 3 Everyday Entree offerings each day - Salad, Kraft Mac and Cheese, or Chicken Nuggets are offered daily.
- ❖ Lunch is \$5.25 for all students, and includes an entrée, fresh fruit, vegetable, and a drink. Drink choices are water, chocolate or white milk, or juice.
- ❖ Pizza Day has two options for a Small Lunch – 1 pizza slice or a Large Lunch – 2 pizza slices.
- ❖ If you have a child with allergies, we are able to accommodate some food allergies. Please email us with specific allergy information before your child orders lunch and send a copy of the monthly order.

DID YOU KNOW?

- ❖ We have an online ordering system where you can add funds to your child/ren's accounts.
- ❖ Credit card information can be saved online, or you can send in a check/cash to have funds posted to your account directly in advance of orders.
- ❖ You can change/edit your order or cancel your order due to illness. You can ORDER OR CANCEL lunches daily until 7:30 a.m. To cancel orders, please login to your account and select NO LUNCH for the day.
- ❖ If your child forgets his/her lunch or doesn't have an online order, he/she can still get lunch. Teachers will take daily lunch counts, and students can add their name to the lunch count. Day of lunch purchases are \$0.50 extra.

WHAT DO I NEED TO DO TO ORDER LUNCHES?

- ❖ Place your online orders daily, weekly, or monthly through EZ School Apps, our online ordering and lunch management system.
- ❖ Visit - <https://www.ezschoollapps.com/ParentLogin.aspx> This is an account-based system similar to those used by many local schools and high schools, where you can load money to your online account and pre-order meals using prepaid account funds.
- ❖ New Users - Follow the directions to create a new account - see attached.
- ❖ You can save money by posting credit to one child's account and then transferring funds between children in the same family.
- ❖ You can also save money by posting money to your account by check or cash payments delivered to the school cafeteria directly. Please contact us at stcharlescatering@gmail.com with any questions.



The Lion Café

School Lunch System - EZSchoolApps.Com. This is an account-based system similar to those used by many local schools and high schools, where you can pre-order meals using prepaid account funds. Students will continue to have options for lunch items through pre-ordered meals.

What are the benefits of EZSchoolApps.Com?

- Easy access from mobile or desktop devices
- Saved Credit Card Information through secure paypal
- Load money onto your account by credit card, check, or cash.
- Pay using your account balance to avoid PayPal processing fees
- Pay for charged lunches/day of purchases through the lunch ordering site
- Automated email reminders about low account balance or balance dues (negative balances).

What do I need to do?

- **New Users** - An account has been created for each student. You need to create a login and add your family to your login. You can post money to one child's account with one processing fee, and then spread out through all children's accounts. There is no need to keep track of cards.
- **Returning Users** - Your login/email/password will be the same as the previous year. Use "Forgot Password" for password support, or email us directly with questions.
- **Note** - Your student's bank balance will not be deducted until the lunch is confirmed on the day of the meal.

How much does lunch cost?

- Pre-Ordered Lunches are \$5.25 each (drink is included)
- Lunches purchased the day-of or charged lunches are \$0.50
- All Ice Cream is \$1.50
- Milk/drink only is \$1.00
- There are no fees associated with each lunch purchase. Fees are based on money loaded to your account through the PayPal transaction fee that is charged when you load money to your account. See below for details. You also have the option to send in a check and have funds directly loaded to your child's account to avoid any transaction fees.

Transaction	Subtotal	Method of Payment	Processing Fee	Total Payment
Single Lunch Purchase or multiple lunch purchases	\$5.25	Student Bank - funds already loaded in acct	\$0	\$5.25
Add Money to Account (Bank) - amount can vary	\$1 - \$50	Credit Card - PayPal	\$2.50	\$52.50 (\$50 to account)
Add Money to Account (Bank)	\$51 or more	Credit Card - PayPal	3.75% fee	\$103.75 (\$100 to account)
Add Money to Account (Bank) - using check payment delivered to school.	Load any amount	Cash/Check	\$0.00	Check/cash amount posted to account.

It is very important that families do not try to pay for single lunch purchases directly with their PayPal cards on file as the processing fee will be \$2.50 per transaction. Using money in your account results in no processing fees.